

**TOWN OF NORTH EAST
TOWN BOARD
REGULAR MEETING
NOVEMBER 12, 2020**

Councilpersons present:

Supervisor Christopher Kennan
Councilman Ralph Fedele
Councilman George Kaye *was present via Zoom*
Councilman John Midwood
Councilwoman Lana Morrison

Councilpersons absent:

The November 12, 2020 meeting was held live and by Zoom web conference at the North East-Millerton Library Annex.

Call to Order & Pledge of Allegiance:

Supervisor Kennan called the meeting to order at 7:00 p.m. and followed with the Pledge of Allegiance.

Roll Call:

Councilman Kaye was present via Zoom.

Supervisor's Comments:

- There is an attorney/client session after the Town Board meeting to discuss possible litigation against the Town.
- George Kaye was re-elected to the Town Board. Claire Owens ran a very energetic campaign.
- There are currently 381 active cases of COVID-19 in Dutchess County. There are 23 people hospitalized. These numbers represent a tripling of the numbers since last month.
- The northern portion of the Rail Trail is nearly complete.
- During Bulk Trash Day, \$1,600 was collected but cost \$1,900. The fee structure will be reviewed the next time. Thanks were extended to the volunteers
- Condolences to Ron Watson's family for the loss of his great granddaughter.

Department and Committee Reports:

Highway – Superintendent Stevens was present. There was no report.

Assessor – Assessor Johnson was present via Zoom. John Crawford's term on the Board of Assessment review expired at the end of September. He is willing to be appointed again for another term. Field data collection has been suspended for eight months due to COVID; however, with a change in protocol, John Lloyd can resume data collection. There is no need to interact with John as there will be no interior data collection.

**RESOLUTION #1822020
Appointment of John Crawford to Board of Assessment Review**

RESOLVED, to appoint John Crawford to another term on the Board of Assessment Review to run from October 1, 2020 to September 30, 2025.

Motion by Councilman Fedele and seconded by Councilman Midwood.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on November 12, 2020.

Planning, Zoning & Building Dept. – Reports for Zoning Board of Appeals and the Building Department were submitted to the Town Board.

Town Clerk – Reports were submitted to the Town Board.

Town Board Committee Reports:

Highway – Councilman Kaye stated the sand/salt shed is completed. The DOT entrance is completed and Colarusso did a nice job. The Committee is now working on the design and cost of Phase III.

Police Services – Councilwoman Morrison mentioned a Zoom meeting during which the expectations of the Committee were discussed.

Recreation – Councilman Midwood stated there was no report.

Zoning Review Committee – Chairwoman Greenwood was present via Zoom. The Committee met on October 26 and Action Table #3 from the Comprehensive Plan was a big part of the meeting. The engineer is to discuss the Village sewer at next meeting.

Public Hearing on Town of North East 2021 Budget (7:30 p.m.):

RESOLUTION #1832020
Open Public Hearing on Town of North East 2021 Budget

RESOLVED, to open the public hearing at 7:31 p.m.

Motion by Councilwoman Morrison and seconded by Councilman Midwood.

SUPERVISOR KENNAN	VOTED AYE
COUNCILMAN FEDELE	VOTED AYE
COUNCILMAN KAYE	VOTED AYE
COUNCILMAN MIDWOOD	VOTED AYE
COUNCILWOMAN MORRISON	VOTED AYE

The Resolution was adopted on November 12, 2020.

There were no public comments.

RESOLUTION #1842020
Close Public Hearing on Town of North East 2021 Budget

RESOLVED, to close the public hearing at 7:32 p.m.

Motion by Councilman Midwood and seconded by Councilwoman Morrison.

SUPERVISOR KENNAN	VOTED AYE
COUNCILMAN FEDELE	VOTED AYE
COUNCILMAN KAYE	VOTED AYE
COUNCILMAN MIDWOOD	VOTED AYE
COUNCILWOMAN MORRISON	VOTED AYE

The Resolution was adopted on November 12, 2020.

Resolution to Authorize the List of Properties in the Town of North East Water District #1 with Unpaid Water Bills to be Sent to Dutchess County for Collection in the Amounts Listed by the Village of Millerton and Town of North East:

RESOLUTION #1852020

Authorize the List of Properties in the Town of North East Water District #1 with Unpaid Water Bills to be Sent to Dutchess County for Collection in the Amounts Listed by the Village of Millerton and Town of North East

RESOLVED, to send unpaid water bills to the County for collection.

Motion by Councilman Fedele and seconded by Councilwoman Morrison.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)

NAYS – 0

The Resolution was adopted on November 12, 2020.

Motion to Approve Supervisor to Sign Inter-Municipal Agreement with Dutchess County to Permit Elimination of Certain Referrals to DC Department of Planning and Development:

The referrals to be eliminated from the referral and review process are administrative amendments; special use permits, use variances and area variances for residential uses; and renewals/extensions of site plans or special permits that have no changes from previous approvals.

RESOLUTION #1862020

Approve Supervisor to Sign Inter-Municipal Agreement with Dutchess County to Permit Elimination of Certain Referrals to DC Department of Planning and Development

RESOLVED, to authorize Supervisor to sign the Inter-Municipal Agreement.

Motion by Councilman Fedele and seconded by Councilman Midwood.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)

NAYS – 0

The Resolution was adopted on November 12, 2020.

Bill Kish requested the Planning Board be notified of the adoption.

Motion to Accept a Proposal from CPL Engineering for Continuation of Engineering Work on Phase III of New Town Highway Garage:

Clerk Wheeler read the following:

RESOLUTION #1872020

RESOLUTION APPROVING THE AGREEMENT BETWEEN CPL ARCHITECTURE, ENGINEERING, PLANNING AND SURVEYOR AND THE TOWN OF NORTH EAST FOR ENGINEERING, ARCHITECTURAL DESIGN AND CONSTRUCTION ADMINISTRATION WORK FOR THE TOWN OF NORTH EAST DESIGN OF SHARED HIGHWAY GARAGE PROJECT

WHEREAS, the Town of North East is desirous of moving forward with its plans for the shared highway garage project with the Village of Millerton; and

WHEREAS, CPL Architecture, Engineering, Planning and Surveyor (“CPL”) has submitted a proposal to the Town Board for the Design of a Shared Highway Garage dated September, 2020; and

WHEREAS, the proposal has been reviewed by the Town Board; and

WHEREAS, the Town Board has determined that the awarding of this contract falls into the category of professional services, which are exempt from the bidding requirements of §103 of the General Municipal Law; and

WHEREAS, the Town Board has determined that the proposal submitted by CPL is acceptable; and

WHEREAS, CPL has submitted a proposed agreement between the Town and CPL for professional services with regard to the engineering, architectural design and construction administration work for the Town of North East design of the shared highway garage; and

WHEREAS, the proposed agreement has been reviewed by the Attorney to the Town Board and has been determined to be acceptable; and

WHEREAS, the Town Board has determined that because of CPL’s past engineering work on Phases 1 and 2 of the highway garage project, that CPL has an extensive working knowledge of the project, the project site and the permitting agencies that will aid in the design and eventual successful construction of the highway garage building.

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to execute the Agreement between CPL and the Town of North East for engineering, architectural design and construction administration work for the Town of North East design of the shared highway garage in the same, or substantially similar, form submitted to the Town Board provided the terms of any amendments to the contract are acceptable to both the Supervisor and to the Attorney to the Town, without the necessity for further approval of the Town Board.

This motion was offered by Town Board member John Midwood and was seconded by Town Board member Ralph Fedele.

MOTION: Councilman Midwood

SECOND: Councilman Fedele

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on November 12, 2020.

Motion to Approve Town Supervisor to Sign an Application to the New World Foundation for Technical Help with the Town’s CSC Task Force:

Supervisor Kennan stated Local Champions is a new program providing funding and programmatic support to local municipalities that are working on the New York State Climate Smart Communities (CSC) program. The purpose of the agreement is to verify the municipality’s support of and willingness to collaborate with the Local Champion applicant if they’re accepted into the program to do the work of leading the Town’s efforts to reach bronze certification in the CSC program. The agreement was reviewed by the Attorney for the Town Replansky.

RESOLUTION #1882020
Approve Town Supervisor to Sign an Application to the New World Foundation
for Technical Help with the Town's CSC Task Force

RESOLVED, to authorize Town Supervisor to sign application to the New World Foundation for Technical help with the Town's CSC Task Force.

Motion by Councilman Kaye and seconded by Councilman Fedele.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on November 12, 2020.

Resolution to Adopt Town of North East 2021 Budget:

Supervisor Kennan stated it was a good budget and permits the Town to conduct all its activities. The Town Board and Town Clerk did not accept the 2.5% cost of living raise.

RESOLUTION #1892020
Adopt Town of North East 2021 Budget

RESOLVED, to adopt the 2021 budget.

Motion by Councilman Kaye and seconded by Councilman Fedele.

SUPERVISOR KENNAN	VOTED AYE
COUNCILMAN FEDELE	VOTED AYE
COUNCILMAN KAYE	VOTED AYE
COUNCILMAN MIDWOOD	VOTED AYE
COUNCILWOMAN MORRISON	VOTED AYE

The Resolution was adopted on November 12, 2020.

Approval of Minutes of Town Board Meeting of October 8, 2020:

RESOLUTION #1902020
Approval of October 8, 2020 Minutes

RESOLVED, to approve the minutes of October 8, 2020.

Motion by Councilman Fedele and seconded by Councilwoman Morrison.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on November 12, 2020.

Supervisor's Report:
Budget Adjustment –

RESOLUTION #1912020
Approval of Budget Adjustment #7 of 2020

RESOLVED, to approve Budget Adjustment #7 of 2020 as follows:

In A Fund – General Town-wide, there is an expense increase of \$21,491 minus an expense decrease of \$17,257 and a revenue increase of \$4,234 resulting in a net of \$0.

In B Fund – General Town Outside, there is an expense increase of \$210 minus an expense decrease of \$210 resulting in a net of \$0.

In DB Fund – Highway Town Outside, there is an expense increase of \$10,000 minus and expense decrease of \$10,000 resulting in a net of \$0.

Motion by Councilman Midwood and seconded by Councilwoman Morrison.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)

NAYS – 0

The Resolution was adopted on November 12, 2020.

Monthly Bills Abstract/Special Abstracts –

RESOLUTION #1922020
Approval of Special Abstract Dated October 26, 2020

RESOLVED, to approve Special Abstract, dated October 26, 2020, totaling \$8,150.23, broken down as follows:

A Fund -	\$1,191.70
DB Fund -	\$6,958.53

Motion by Councilman Midwood and seconded by Councilwoman Morrison.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)

NAYS – 0

The Resolution was adopted on November 12, 2020.

RESOLUTION #1932020
Approval of Abstract Dated November 12, 2020

RESOLVED, to approve Abstract, dated November 12, 2020, totaling \$260,615.73, broken down as follows:

A Fund -	\$46,780.41
B Fund -	\$63,203.50
DB Fund -	\$52,910.88
Capital Projects H1	\$80,398.07
Water Dist. SW1	\$16,544.25
Special Grant Fund	\$534.96
Escrow T&A2	\$80.00
Payroll T&A	\$163.66

Motion by Councilman Fedele and seconded by Councilwoman Morrison.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)

NAYS – 0

The Resolution was adopted on November 12, 2020.

Voucher Committee for December 2020 –

The Voucher Committee for December is Lana Morrison and John Midwood.

Public Comment:

Bill Kish mentioned the Police Services Committee having a vision with topics like training and interacting with the public. He also mentioned the current police reports are monthly tallies and don't include qualitative information.

Adjournment:

**RESOLUTION #1942020
Adjournment of November 12, 2020 Meeting**

RESOLVED, to adjourn the meeting at 8:08 p.m.

Motion by Councilwoman Morrison and seconded by Councilman Midwood.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)

NAYS – 0

The Resolution was adopted on November 12, 2020.

Respectfully submitted,

/s/

Gail J. Wheeler
Town Clerk

Approved: 12/10/2020