

**TOWN OF NORTH EAST
TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 4, 2021**

Councilpersons present:

Supervisor Christopher Kennan
Councilman Ralph Fedele
Councilman George Kaye
Councilman John Midwood
Councilwoman Lana Morrison

Councilpersons absent:

The January 4, 2021 meeting was held live and by Zoom web conference at the North East-Millerton Library Annex.

Call to Order:

Supervisor Kennan called the meeting to order at 5:00 p.m. and followed with the Pledge of Allegiance.

Acceptance of Agenda:

Supervisor Kennan mentioned Assessor Johnson was present via Zoom had a matter to discuss with the Town Board. She stated low-income seniors receive a partial exemption from property taxation based on their annual income. A renewal application is required annually with an updated copy of the income taxes to qualify. In order to help seniors this year during the Covid-19 pandemic, legislation has been passed granting all seniors the same exemption they received on the 2020 assessment roll without a renewal application and regardless of current income. The assessor may grant a larger exemption if the senior applies and qualifies for a larger exemption than last year. But, the assessor must also grant the exemption to those seniors that have moved, sold their property or passed away, unless the Town Board takes action.

The Town Board must “adopt a local law or resolution which includes procedures by which the assessor may require a renewal application to be filed when he or she has reason to believe that an owner who qualified for the exemption on the 2020 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died” (COVID-19 Emergency Eviction and Foreclosure Prevention Act. A11181/S9114 Subpart D).

Assessor Johnson requested such a local law or resolution be prepared and passed as soon as possible. Supervisor Kennan sent a copy of the request to Attorney Replansky.

Supervisor’s Welcome:

Supervisor Kennan stated the next three meetings in January, February, and March will be virtual meetings.

Appointment of Deputy Supervisor by Supervisor:

Supervisor Kennan stated he wished to make the appointment of Ralph Fedele to Deputy Supervisor.

**Designate Regular Meeting Time and Place:
Set Monthly Business Meeting –
Adoption of Official Meeting Schedule –**

Designation of Official Depositories:

Designation of Official Newspapers:

**RESOLUTION #0012021
Set Monthly Business Meeting
Adoption of Official Meeting Schedule
Designation of Official Depositories
Designation of Official Newspapers**

RESOLVED, to designate regular meeting time and place as the second Thursday of the month at 7:00 p.m. at Town Hall, the official depository as Salisbury Bank & Trust, and the official newspaper as *The Millerton News* and *The Poughkeepsie Journal* as the alternate.

Motion by Councilwoman Morrison and seconded by Councilman Kaye.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

**Appointment of Legal Counsel:
Appoint Attorney for the Town –
Authorize Supervisor to Secure Services –**

**RESOLUTION #0022021
Appoint Attorney for the Town
Authorize Supervisor to Secure Services**

RESOLVED, to appoint Warren Replansky as legal counsel and authorize the Supervisor to secure services.

Motion by Councilman Midwood and seconded by Councilman Fedele.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

**Appointment for Engineering Services:
Appointment for Engineering Services –
Authorize Supervisor to Secure Services –**

**RESOLUTION #0032021
Appointment for Engineering Services
Authorize Supervisor to Secure Services**

RESOLVED, to appoint Ray Jurkowski, from Clark Patterson Lee (CPL), as engineer and authorize the Supervisor to secure engineering services.

Motion by Councilman Fedele and seconded by Councilwoman Morrison.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

**Appointment of Accounting Services:
Appointment of Accounting Services Provider –
Authorize Supervisor to Secure Services –**

**RESOLUTION #0042021
Appointment of Accounting Services Provider
Authorize Supervisor to Secure Services**

RESOLVED, to appoint Sickler, Torchia, Allen & Churchill as accounting services provider and authorize the Supervisor to secure services.

Motion by Councilman Kaye and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Resolution to Authorize Supervisor to Appoint a Bookkeeper:

Resolution to Authorize Supervisor to Appoint a Budget Officer:

**RESOLUTION #0052021
Resolution to Authorize Supervisor to Appoint a Bookkeeper and a Budget Officer**

RESOLVED, to authorize the Supervisor to appoint Lorna Sherman as Bookkeeper and Budget Officer.

Motion by Councilman Fedele and seconded by Councilman Midwood.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Appointment of Assessor's Aide:

Appointment of Real Property Data Lister:

Appointment of Secretary to Planning Board:

Appointment of Secretary to Building Department:

Appointment of Secretary to the Zoning Board of Appeals:

Appointment of Clerk to the Justices:

**RESOLUTION #0062021
Appointment of Assessor's Aide, Real Property Data Lister, Secretary to Planning Board,
Secretary to Building Department, Secretary to the Zoning Board of Appeals, and Clerk to
the Justices**

RESOLVED, to appoint Donna Morrison as the Assessor's Aide, John Lloyd as the Real Property Data Lister, Debra Phillips as Secretary to the Planning Board for meetings and Lorna Sherman for the office, Patricia Millius as Secretary to the Building Department, Judith Carlson as Secretary to the Zoning Board of Appeals, and Virginia Wheatley as Clerk to the Justices.

Motion by Councilman Midwood and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

**Appointment of Building Inspector/Code Enforcement Officers:
Appointment of Building Inspector/CEO for Administrative and Zoning Matters –
Appointment of Deputy Building Inspector/CEO for Building/Fire Inspections and Field
Work –**

RESOLUTION #0072021

**Appointment of Building Inspector/CEO for Administrative and Zoning Matters and
Appointment of Deputy Building Inspector/CEO for Building/Fire Inspections and Field
Work**

RESOLVED, to appoint Kenneth McLaughlin as Building Inspector and Code Enforcement Officer for administrative and zoning matters and Michael Segelken as Deputy Building Inspector and Code Enforcement Officer for building and fire inspections and field work.

Motion by Councilman Fedele and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

**Appointment of Deputy Town Clerk:
Deputy Town Clerk (for office assistance) –**

Supervisor Kennan asked Clerk Wheeler if she was agreed with the appointment of Marcella Wheatley as Deputy Town Clerk. Clerk Wheeler expressed her approval of the appointment.

**RESOLUTION #0082021
Appointment of Deputy Town Clerk**

RESOLVED, to appoint Marcy Wheatley as Deputy Town Clerk.

Motion by Councilman Kaye and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

**Appointment of Registrar of Vital Statistics:
Appointment of Registrar of Vital Statistics –
Registrar’s Appointment of Deputy Registrar –**

**RESOLUTION #0092021
Appointment of Registrar of Vital Statistics and Deputy Registrar of Vital Statistics**

RESOLVED, to appoint Gail Wheeler as Registrar of Vital Statistics.

Clerk Wheeler indicated she was in agreement with the appointment of Marcy Wheatley as Deputy Registrar of Vital Statistics.

RESOLVED, to appoint Marcy Wheatley as Deputy Registrar of Vital Statistics.

Motion by Councilman Midwood and seconded by Councilman Kaye.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Resolution Designating the Town Clerk as the Records Management Officer:

Resolution to Adopt the Records Retention and Disposition Schedule LGS-1:

Appointment of Scan Clerk:

RESOLUTION #0102021
Resolution Designating the Town Clerk as the Records Management Officer,
Resolution to Adopt the Records Retention and Disposition Schedule LGS-1, and
Appointment of Scan Clerk

RESOLVED, to appoint the Town Clerk as Records Management Officer, to adopt the Records Retention and Disposition Schedule LGS-1, and appoint Judith Carlson as Scan Clerk.

Motion by Councilwoman Morrison and seconded by Councilman Fedele.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Zoning Board Appointments:

Appointment of Patti Lynch-VandeBogart for a Term Ending December 31, 2025 –
Appointment of Julie Schroeder as Chairman and Edie Greenwood as Vice-Chairman –

Planning Board Appointments:

Appointment of Leslie Farhangi for a term ending December 31, 2027 –
Appointment of Dale Culver as Chairman –

Ethics Committee Appointments:

Appointment of Michelle Haab for a term ending December 31, 2025 –

RESOLUTION #0112021
Appointment of Patti Lynch-VandeBogart to the Zoning Board of Appeals, Appointment
of Julie Schroeder as Chairman and Edie Greenwood as Vice-Chairman to the Zoning
Board of Appeals, Appointment of Leslie Farhangi to the Planning Board, Appointment of
Dale Culver as Chairman to the Planning Board, and Appointment of Michelle Haab to the
Ethics Committee

RESOLVED, to appoint Patti Lynch-VandeBogart to a term on the Zoning Board of Appeals ending December 31, 2025, appoint Julie Schroeder as Chair and Edie Greenwood as Vice-Chair of the Zoning Board of Appeals, appoint Leslie Farhangi to a term on the Planning Board ending December 31, 2027, appoint Dale Culver as Chairman of the Planning Board, and to appoint Michelle Haab for a term on the Ethics Committee ending December 31, 2025.

Motion by Councilman Fedele and seconded by Councilman Midwood.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

**Appointment of Highway HMEO Foreman
Appointment of Highway HMEO Assistant Foreman:**

**RESOLUTION #0122021
Appointment of Highway HMEO Foreman
Appointment of Highway HMEO Assistant Foreman**

RESOLVED, to appoint Shawn Morrison Highway HMEO Foreman and appoint Joshua Schultz Highway HMEO Assistant Foreman.

Motion by Councilman Kaye and seconded by Councilman Midwood.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Appointment of Dog Control Officer:

Appointment of Historian:

**RESOLUTION #0132021
Appointment of Dog Control Officer and Historian**

RESOLVED, to appoint Richard Prentice as Dog Control Officer and Edward Downey as the Historian.

Motion by Councilman Fedele and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Appointment of Town Board Members to Committees:

**RESOLUTION #0142021
Appointment of Town Board Members to Committees**

Supervisor Kennan stated the Town Board committee list for 2021 is as follows:

Emergency Services: John Midwood and Ralph Fedele
Police Services: Ralph Fedele and Lana Morrison
Highway: Chris Kennan and George Kaye
Recreation: Lana Morrison and John Midwood
Personnel: Ralph Fedele and Lana Morrison
Buildings, Grounds & Facilities: Chris Kennan and George Kaye
Budget: Chris Kennan and Lana Morrison
Cemetery: Ralph Fedele and John Midwood
Zoning Review: Chris Kennan and George Kaye
Hazard Mitigation: Chris Kennan, Ralph Fedele, Bob Stevens, and Ken McLaughlin

Motion by Councilman Kaye and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Resolution to Fix the Salaries of All Elected and Appointed Officers, and Establish the Wage Rates for All Other Personnel:

RESOLUTION #0152021

Resolution to Fix the Salaries of All Elected and Appointed Officers, and Establish the Wage Rates for All Other Personnel

2021 Schedule of Salaries and Wages

Town Clerk	\$38,605 yearly
Town Justices (2, each)	\$16,060 yearly
Councilpersons (4, each)	\$5,200 yearly
Supervisor	\$23,235 yearly
Superintendent of Highways	\$61,085 yearly
Sole Assessor	\$32,325 yearly
Assessor's Aide	\$17,630 yearly
Building Inspector	\$12,985 yearly
Dog Control Officer	\$5,250 yearly
Budget Officer	\$7,655 yearly
Registrar of Vital Statistics	\$540 yearly
Clerk to the Justices	\$20.70/hr
Deputy Building Inspector	\$30.10/hr
Deputy Town Clerk	\$16.85/hr
Scan Clerk	\$16.85/hr
Clerk – Zoning Review Committee	\$17.35/hr.
Real Property Data Lister	\$20.80/hr
Secretary to Planning Board	\$17.35/hr.
Secretary to Building & ZEO	\$16.85/hr
Secretary to Zoning Board of Appeals	\$16.85/hr
Bookkeeper to Supervisor	\$24.40/hr
HMEO	\$23.40/hr
HMEO Foreman	\$24.40/hr.
HMEO Assistant Foreman	\$23.90/hr
Motor Equipment Operators	\$22.35/hr.
MEO Foreman	\$22.85/hr.
Laborers, Temporary	\$15.45/hr
Housekeeper (Cleaner)	\$16.65/hr
Laborer (Carpentry)	\$19.45/hr

RESOLVED, to adopt the 2021 Schedule of Salaries and Wages.

Motion by Councilman Fedele and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)

NAYS – 0

The Resolution was adopted on January 4, 2021.

Authorize the Town Clerk to Open Competitive Bids on Public Works or Purchase Contracts as Required to be Advertised:

RESOLUTION #0162021

Authorize the Town Clerk to Open Competitive Bids on Public Works or Purchase Contracts as Required to be Advertised

RESOLVED, to authorize the Town Clerk to open competitive bids on public works or purchase contracts as required to be advertised.

Motion by Councilman Midwood and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Establish Mileage Rates for Code Enforcement Officers, Dog Control Officer, Assessor, and Real Property Data Lister for Town Business Within the Town, and for All Officers or Employees for Town Business Outside the Town:

RESOLUTION #0172021

Establish Mileage Rates for Code Enforcement Officers, Dog Control Officer, Assessor, and Real Property Data Lister for Town Business Within the Town, and for All Officers or Employees for Town Business Outside the Town

Supervisor Kennan indicated the new IRS standard rate for 2021 is \$0.56 per mile.

RESOLVED, to approve the establishment of the mileage rate of \$0.56 per mile for Code Enforcement Officers, Dog Control Officer, Assessor, and Real Property Data Lister for town business within the town, and for all officers or employees for town business outside the town.

Appointment of Emergency Interim Successors by Supervisor:

RESOLUTION #0182021

Appointment of Emergency Interim Successors by Supervisor

Supervisor Kennan's proposed order of emergency interim successors is as follows:

1. Ralph Fedele
2. John Midwood
3. Lana Morrison

RESOLVED, to approve the list of Emergency Interim Successors by the Supervisor.

Motion by Councilman Kaye and seconded by Councilman Midwood.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Authorization for Appointed and Elected Officials to Attend the NYS Association of Towns Annual Meeting Virtually, February 14-17, 2021:

RESOLUTION #0192021

Authorization for Appointed and Elected Officials to Attend the NYS Association of Towns Annual Meeting Virtually, February 14-17, 2021

RESOLVED, to authorize appointed and elected officials to attend the NYS Association of Towns Annual Meeting virtually, February 14-17, 2021.

Motion by Councilman Kaye and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Designation of Delegate to Annual Meeting of the NYS Association of Towns:

RESOLUTION #0202021
Designation of Delegate to Annual Meeting of the NYS Association of Towns

RESOLVED, to appoint Supervisor Kennan as the delegate to the annual meeting of the NYS Association of Towns.

Adoption of the North East Town Board Meetings: Rules of Procedure for 2021:

RESOLUTION #0212021
Adoption of the North East Town Board Meetings: Rules of Procedure for 2021

RESOLVED, to adopt the North East Town Board Meetings: Rules of Procedure for 2021.

Motion by Councilman Fedele and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Adjournment:

RESOLUTION #0222021
Adjournment of January 4, 2021 Meeting

RESOLVED, to adjourn the meeting at 5:23 p.m.

Motion by Councilman Midwood and seconded by Councilwoman Morrison.

ADOPTED – AYES – 4 (Kennan, Fedele, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on January 4, 2021.

Respectfully submitted,

/s/

Gail J. Wheeler
Town Clerk

Approved: 01/14/2021