

**TOWN OF NORTH EAST
TOWN BOARD
SPECIAL MEETING
MAY 5, 2021**

Councilpersons present:

Supervisor Christopher Kennan
Councilman Ralph Fedele
Councilman George Kaye
Councilman John Midwood
Councilwoman Lana Morrison

Councilpersons absent:

The May 5, 2021 meeting was held at the North East/Millerton Library Annex and via Zoom web conference.

Call to Order & Pledge of Allegiance:

Supervisor Kennan called the meeting to order at 7:00 p.m. and followed with the Pledge of Allegiance.

Roll Call:

Supervisor Kennan asked Clerk Wheeler for a roll call of Town Board members.

SUPERVISOR KENNAN:	HERE
COUNCILMAN FEDELE:	HERE
COUNCILMAN KAYE:	HERE
COUNCILMAN MIDWOOD:	HERE
COUNCILWOMAN MORRISON:	HERE

A quorum was present.

Acceptance of Agenda:

**RESOLUTION #0632021
Acceptance of Agenda**

Supervisor Kennan stated the approval of an RFP for the greenhouse gas emissions inventory would be tabled until next week.

RESOLVED, to approve the agenda as amended.

Motion by Councilwoman Morrison and seconded by Councilman Kaye.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)
NAYS – 0

The Resolution was adopted on May 5, 2021.

Supervisor's Comments:

- The purpose of tonight's meeting was to consider the bid documents prepared by Ray Jurkowski from CPL for the new highway garage. There will be a regular Town Board meeting next week.

Resolution in Support of Village of Millerton Greenway Grant Application:

Clerk Wheeler read the following:

**RESOLUTION #0642021
TOWN BOARD OF THE TOWN OF NORTH EAST**

RESOLUTION APPROVING THE APPLICATION FOR A GRANT UNDER THE HUDSON RIVER VALLEY GREENWAY PLANNING PROGRAM FOR THE PROJECT KNOWN AS EDDIE COLLINS MEMORIAL PARK REVITALIZATION: PHASE 1 IMPROVEMENTS

WHEREAS, the Town of North East as co-applicant with the Village of Millerton is in the process of applying to Hudson River Valley Greenway for a grant pursuant to the Hudson River Valley Greenway grant program for a project entitled: “Eddie Collins Memorial Park Revitalization: Phase 1 Improvements” to be located in the Village of Millerton; and

WHEREAS, the Town Board has determined that this project will have substantial benefits to the residents of both the Village of Millerton and the Town of North East.

NOW, THEREFORE, be it

RESOLVED, that the North East Town Board hereby approves and endorses the application for the grant pursuant to the Hudson River Valley Greenway Grant Program for the project known as: “Eddie Collins Memorial Park Revitalization: Phase 1 Improvements.”

MOTION: Councilman Midwood

SECOND: Councilman Fedele

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on May 5, 2021.

Approval of RFP for Greenhouse Gas Emissions Inventory (CSC):

Removed from agenda.

Discussion and Approval of RFP for New Highway Garage:

Engineer to the Town Ray Jurkowski, from CPL, was present to discuss the plans for the new highway garage. Superintendent Stevens was also present.

Jurkowski began the presentation by reviewing four design pages from the larger set of plans for the new highway garage building. The lift will be the longest lead time at 180 days. Due to COVID-19, cost and lead time (where contractors are waiting for materials) are the current issues. Since the pandemic, there is an increase in costs and his firm anticipates costs to climb for about 18 months. The manufacturing slowdown due to the pandemic is also putting an additional strain on the market. The original plan considered construction time of 210 days but may need to extend an additional 45 days.

In the bidding process, the Town can reject any or all bids. There will be a combination of four separate contracts making up the bidding process for the project: general contractor, HVAC, electrical, and plumbing.

Jurkowski continued with a discussion about grants and the RFP. One of the funding sources is from the County. The County’s Municipal Investment Grant (MIG) process has just started.

Applications are due in May, but the program doesn't start until July 1. The County would require, if funds are granted, a technical review of the bidding documents prior to the project going for bid. At this time, and even though nothing has been approved or guaranteed, the County is willing to conduct the technical review to make sure it meets the requirement to go out for bid. The County procurement process, BidNet, also needs to be utilized. CPL is making copies to send to the County on Friday to begin the technical review. Hopefully, it may only take a week for the review. The Town could go out for bid within a week or two. If bids come back by the end of June, contracts would be signed in July, and construction could begin at the end of July and be completed around March 2022.

Jurkowski mentioned another important funding source is the State and Municipal Facilities Program (SAM). Traditionally, the SAM grants don't start funding projects until there is a contract with the municipality. This may delay the bidding process and the project. Supervisor Kennan stated the State is considering a SAM grant of a half a million dollars and we do not have the completed contract. He is currently working with the State.

Attorney to the Town Replansky stated his concerns. He doesn't think the resolution authorizing the RFP should be approved tonight as there are a few loose ends. The Town needs to know how much will go to bond. The only way to know the amount for bond is to obtain the estimated costs of the project from CPL, establish the potential grant amounts, and figure in the cash on hand. The contract and the bidding documentation must indicate that it is subject to a permissive referendum because the Town has to bond a certain portion of the cost. He suggested holding off the RFP approval until next Thursday. In the meantime, he will consult with CPL and bond counsel. Replansky will conference with Jurkowski and Supervisor Kennan tomorrow.

Public Comment:

There were no public comments.

Executive Session, if Needed:

There was no executive session.

Adjournment:

**RESOLUTION #0652021
Adjournment of May 5, 2021 Meeting**

RESOLVED, to adjourn the meeting at 8:23 p.m.

Motion by Councilwoman Morrison and seconded by Councilman Fedele.

AYES – 5 (Kennan, Fedele, Kaye, Midwood, Morrison)

NAYS – 0

The Resolution was adopted on May 5, 2021.

Respectfully submitted,

/s/

Gail J. Wheeler
Town Clerk

Approved: 06/10/2021