

**TOWN OF NORTH EAST PLANNING BOARD**  
19 North Maple Avenue, P.O. Box 516  
Millerton, NY 12546  
Tel: 518-789-3657 Fax: 518-789-3399

**Fee Schedule**

**Sketch Plan Review**

Minor Subdivision \$125.00

Major Subdivision

Up to 10 lots \$ 500.00

11-20 lots \$1000.00

20+ lots \$2000.00

**Minor Subdivision Plat Approval Fee (one to three new lots):**

\$125.00 plus \$25.00 per new lot

**Major Subdivision Plat Approval Fee (four or more new lots):**

\$500.00 plus \$200.00 per new lot

**Recreation Fees:**

Minor Subdivision: \$ 300.00 per new lot

Major Subdivision: \$1000.00 per new lot

**SEQR Fees:**

Major: \$100.00

Minor: Included in the application fee

**Site Plan Application Fee:**

\$250.00

**Special Meeting Fee:**

\$200.00 (to be charged for special meetings held to expedite project review solely for applicant's benefit)

### **Public Hearing Notice & Certified Mailings:**

The Planning and Zoning department will generate and place all Public Hearing notices and notification letters when necessary during the application process. **Please note, applicants will be asked for an escrow to cover these items when a Public Hearing date is set.**

### **Professional Fees:**

Professional fees for engineering, planning, legal, technical or environmental consultants or professionals shall continue to be reimbursed to the town in accordance with Local Law No. 2 of 2005 the purpose of the local law is to provide a mechanism and procedure for reimbursement to the Town of North East for the cost of professional consultants services retained by the Town Board, Planning Board and Zoning Board of Appeals.

### **Refund Policy**

#### **Sketch Plan Review Fee – Non-Refundable**

##### **Filing Fee – Base fee non-refundable**

- per lot fee: 100% refundable if application is heard before a hearing.
- 50% refundable if application is disapproved after hearing.
- 100% refundable for lots eliminated or reduced during review process.

Refund shall be made within 60 days of approval, disapproval or withdrawal of application.

**Recreation Fee-** 100% refundable if application is withdrawn or disapproved, 100% refundable for each lot eliminated or reduced during review process.

**Professional Services Fee-** Unused portions of the professional services fee will be refunded to applicant within 60 days after release of security for required improvements or after withdrawal or disapproval of application.