

**TOWN OF NORTH EAST
TOWN BOARD
REGULAR MEETING
JULY 8, 2021**

Councilpersons present:

Supervisor Christopher Kennan
Councilman Ralph Fedele
Councilman George Kaye
Councilman John Midwood
Councilwoman Lana Morrison

Councilpersons absent:

Zoom web conference was available for viewing the meeting.

Call to Order & Pledge of Allegiance:

Supervisor Kennan called the meeting to order at 7:00 p.m. and followed with the Pledge of Allegiance.

Roll Call and Acceptance of Agenda:

Supervisor Kennan asked Clerk Wheeler for a roll call of Town Board members.

SUPERVISOR KENNAN:	PRESENT
COUNCILMAN FEDELE:	PRESENT
COUNCILMAN KAYE:	HERE
COUNCILMAN MIDWOOD:	HERE
COUNCILWOMAN MORRISON:	HERE

A quorum was present.

**RESOLUTION #0902021
Acceptance of Agenda**

RESOLVED, to amend the agenda to add a CFA grant application.

Motion by Councilwoman Morrison and seconded by Councilman Kaye.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Supervisor Comments:

- The County is monitoring for COVID variants. There are 55 active COVID cases in the County. There are three cases in the hospital and the infection rate is four percent.
- ARPA funding was the topic at the Dutchess County Supervisors and Mayors Association meeting.
- The Village has a new mayor and two trustees.
- Today was the bid opening for the highway garage project. Supervisor Kennan hopes to have a meeting next week to address the bids.

Department and Committee Reports:

Police – Supervisor Kennan stated the police report was submitted to the Town via e-mail; however, the file was corrupt. A new report is expected and will be posted on the Town’s website.

Highway –

**RESOLUTION #0912021
Acceptance of Bid from Alta Equipment Company**

Superintendent Stevens presented two quotes for new equipment to clean around guardrails. One bid was from Alta Equipment Company in the amount of \$6,012. The second bid was from Hoffman Equipment in the amount of \$7,523.08.

RESOLVED, to accept lower bid from Alta Equipment Company.

Motion by Councilwoman Morrison and seconded by Councilman Kaye.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Assessor – Assessor Johnson was present via Zoom. The final assessment roll was filed on July 1, 2021 and is available for viewing.

Planning, Zoning & Building Dept. – Reports were submitted to the Town Board.

Town Clerk – Reports were submitted to the Town Board. Clerk Wheeler stated the unpaid taxes were brought to the County on June 29, 2021. Final payments to the Town included \$244 for the second notice fees and \$16,431.72 for penalties. This year’s collection rate was 94 percent.

Town Board Committee Reports:

Police Services – There was no report.

Recreation – There was no report.

Cemetery – There was no report.

Highway – There was no report.

Motion to Approve Issuing RFP for Handicapped Accessibility Additions for Town Hall:

Engineer to the Town Jurkowski was present via Zoom to discuss the 2018 CDBG submitted jointly between the Village and Town to make the office buildings ADA compliant. Since the Village offices relocated to a different building, the Village utilized the funding toward the improvement of sidewalks. The Town’s portion of the awarded grant money, which is around \$64,000, is to be used for the main entrance into the building including the porch area, doorway, and hallway leading into the main room. Supervisor Kennan has received the contract from the Dutchess County Department of Planning and the plans have been reviewed, as well as, the bid specifications. Although the grant is relatively small, it is bound by the State and the CDBG procurement policies.

As a 2018 CDBG project, there have been extensions granted, but the County would like the project complete by December 31, 2021 and all of the final payments sent out for reimbursement by January 31, 2022.

RESOLUTION #0922021
Approval of RFP for Handicapped Accessibility Additions for Town Hall

RESOLVED, to authorize Jurkowski to issue an RFP for the project.

Motion by Councilman Midwood and seconded by Councilman Fedeles.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Motion to Approve Revised COVID-19 Protocols for Town Hall:

Supervisor Kennan mentioned the current COVID protocols. If the Town were to leave the door locked, North East would be the only one in the County. All members of the Town Board expressed their agreement to open for business. Supervisor Kennan stated the use of the window shelves can continue and more half-doors can be added.

RESOLUTION #0932021
Approve Revised COVID-19 Protocols for Town Hall

RESOLVED, to open town hall with appropriate signage stating people who are fully vaccinated don't need to wear a mask and people who have not been vaccinated must wear a mask.

Motion by Councilwoman Morrison and seconded by Councilman Kaye.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Motion to Authorize Supervisor to Sign CFA Grant Application Proposal:

RESOLUTION #0942021
Authorize Supervisor to Sign CFA Grant Application Proposal

Supervisor Kennan stated there is a grant application in respect to the old highway garage. The oil tanks and old salt shed have been sold via auction. The building still remains and the Town doesn't know about the condition of the site. Supervisor Kennan has received a proposal, in the amount of \$2,500, from Tighe & Bond to assist the Town in submitting a NYS Consolidated Funding Application. The highway garage restoration is a good candidate for the NYS Department of Environmental Conservation's Non-Agricultural Nonpoint Source Planning Grant.

RESOLVED, to authorize the Supervisor to sign the proposal.

Motion by Councilman Fedele and seconded by Councilman Kaye.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Public Comments Period:

Meg Winkler asked if there will be any forums pertaining to the cannabis retail sales. Supervisor Kennan said it would be an interesting thing to do and the Town of Ancram is looking to do a similar event.

Bill Kish asked if there was any idea when the Police Services Committee will be meeting as it has been awhile since the last meeting. He suggested that sooner is better than later and provide advance notice for the public. Supervisor Kennan stated that since the recent election, the Village will need to appoint trustees to be on the Police Services Committee.

**Supervisor's Report:
Budget Adjustment –**

**RESOLUTION #0952021
Approval of Budget Adjustment #4 of 2021 for A Fund**

RESOLVED, to approve Budget Adjustment #4 of 2021 for A Fund as follows:

In A Fund – General Town-wide, there is an expense increase of \$2,442 minus an expense decrease of \$1,500 and minus a revenue increase of \$942 resulting in a net of \$0.

Motion by Councilman Fedele and seconded by Councilwoman Morrison.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

**RESOLUTION #0962021
Approval of Budget Adjustment #4 of 2021 for B Fund**

RESOLVED, to approve Budget Adjustment #4 of 2021 for B Fund as follows:

In B Fund – General Town Outside, there is an expense increase of \$2,595 minus a revenue increase of \$2,595 resulting in a net of \$0.

Motion by Councilman Midwood and seconded by Councilman Kaye.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Monthly Bills Abstract/Special Abstracts –

RESOLUTION #0972021
Approval of Special Abstract Dated June 28, 2021

RESOLVED, to approve Special Abstract, dated June 28, 2021, totaling \$696.88, broken down as follows:

A Fund - \$696.88

Motion by Councilman Kaye and seconded by Councilwoman Morrison.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

RESOLUTION #0982021
Approval of Abstract Dated July 8, 2021

RESOLVED, to approve Abstract, dated July 8, 2021, totaling \$86,598.79, broken down as follows:

A Fund - \$43,181.42
B Fund - \$757.09
DB Fund - \$22,626.13
Capital Projects Fund H1 - \$18,900.00
T&A2 Escrow - \$911.91
Payroll T&A - \$222.24

Motion by Councilman Fedele and seconded by Councilman Kaye.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Voucher Committee for August 2021 –

The Voucher Committee for August is Lana Morrison and John Midwood.

Approval of Minutes from Meeting of 6/10/2021:

RESOLUTION #0992021
Approval of June 10, 2021 Minutes

RESOLVED, to approve the minutes of June 10, 2021.

Motion by Councilman Midwood and seconded by Councilwoman Morrison.

SUPERVISOR KENNAN	Voted AYE
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COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Meeting with Counsel:

General Legal Matters – There were no legal matters to discuss.

Executive Session (if needed) – Supervisor Kennan stated there would be an executive session to discuss a tax certiorari.

**RESOLUTION #1002021
To Enter Into Executive Session**

RESOLVED, to enter into executive session at 7:48 p.m. to discuss tax certiorari litigation with the assessor.

Motion by Councilman Midwood and seconded by Councilwoman Morrison.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

**RESOLUTION #1012021
To Return from Executive Session**

RESOLVED, to return from executive session at 7:58 p.m.

Motion by Councilman Midwood and seconded by Councilman Fedele.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

**RESOLUTION #1022021
Authorization for Assessor to Seek Appraiser**

RESOLVED, authorize the assessor to seek an appraiser for a tax certiorari matter.

Motion by Councilwoman Morrison and seconded by Councilman Midwood.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Adjournment:

**RESOLUTION #1032021
Adjournment of July 8, 2021 Meeting**

RESOLVED, to adjourn the meeting at 8:00 p.m.

Motion by Councilman Midwood and seconded by Councilwoman Morrison.

SUPERVISOR KENNAN	Voted AYE
COUNCILMAN FEDELE	Voted AYE
COUNCILMAN KAYE	Voted AYE
COUNCILMAN MIDWOOD	Voted AYE
COUNCILWOMAN MORRISON	Voted AYE

The Resolution was carried by a 5-0 vote of the Town Board members on July 8, 2021.

Respectfully submitted,

/s/

Gail J. Wheeler
Town Clerk

Approved: 08/12/2021