

**TOWN OF NORTH EAST
TOWN BOARD
SPECIAL MEETING
November 17, 2021**

Call to Order at 6:30 PM

Pledge of Allegiance

Roll Call

SUPERVISOR KENNAN	HERE
COUNCILMAN FEDELE	HERE
COUNCILMAN KAYE	HERE
COUNCILMAN MIDWOOD	ABSENT
COUNCILWOMAN MORRISON	HERE

Appointing Tilly Strauss as Tax Collector and Christopher Virtuoso as deputy Clerk/Tax Collector

Warren Replansky, over Zoom, discussed the role of the Tax Collector and the appointment of a Deputy Town Clerk for tax collection. The Board received a letter from the Clerk indicating that Virtuoso would be appointed deputy and Strauss acknowledges that she will be responsible for all the duties conferred as Tax Collector under the Law. The day to day collecting of taxes will be under her direction and supervision. Virtuoso will serve at her pleasure for salary of \$6000. Strauss will be Tax Collector of record, but Virtuoso will be doing the work. Kennan added that Virtuoso will be helping us with more than just tax collecting.

Strauss requested a salary reevaluation going forward to reflect her increased responsibilities as Tax collector in the next year.

RESOLUTION #1372021

RESOLUTION CONFIRMING THE APPOINTMENT OF DEPUTY TOWN COLLECTOR OF TAXES AND SETTING THE SALARY FOR SAID POSITION

WHEREAS, the Town Board, by Resolution dated June 10, 2004, abolished the separate elective office of Tax Collector, whereupon the duties of the Tax Collector were, by law, combined with the position of Town Clerk; and

WHEREAS, the Town Clerk and the Town Board have determined that day-to-day duties of the Tax Collector would overburden the Town Clerk and that an appointment of a Deputy Collector of Taxes is necessary pursuant to the provisions of §35(2) of the Town Law; and

WHEREAS, the Town Clerk appointed, upon the recommendation of the Town Board, Christopher Virtuoso, to serve as Deputy Collector of Taxes, pursuant to the provisions of §35(2) of the New York State Town Law.

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby confirms the appointment of Christopher Virtuoso as the Deputy Collector of Taxes pursuant to the provisions of §35(2) of the Town Law; and be it further

RESOLVED, that the Town Clerk shall continue to have ultimate responsibility for the duties, fidelity and surety for the position of Town Tax Collector pursuant to §35(1) of the New York State Town Law but that day-to-day responsibilities and duties of the Town Clerk may thereafter be performed by the said Deputy Town Collector of Taxes; and be it further

RESOLVED, that the Deputy Town Clerk shall serve at the pleasure of the Town Clerk pursuant to the provisions of §35(2) of the Town Law but that the salary for said position shall be fixed at \$6,000 a year and that the Town Clerk shall remain liable for the faithful performance of the duties of said Deputy Town Clerk and the Deputy Town Clerk shall file in the office of the Dutchess County Clerk an official undertaking as such official undertaking has been previously complied with by the Town of North East.

This motion was offered by Town Board member George Kaye and was seconded by Town Board member Ralph Fedele.

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MOTION: Councilman Kaye
SECOND: Councilman Fedele

SUPERVISOR KENNAN	Voted	AYE
COUNCILMAN FEDELE	Voted	AYE
COUNCILMAN KAYE	Voted	AYE
COUNCILWOMAN MORRISON	Voted	AYE

The Resolution was adopted by a 4-0 vote of the Town Board members on November 17, 2021.

Approval of Re-issue of IMA with Village of Millerton in order for them to apply for a water system repair grant

A motion was made by Councilman Kaye, seconded by Councilwoman Morrison to approve the re-issue.

SUPERVISOR KENNAN	Voted	AYE
COUNCILMAN FEDELE	Voted	AYE
COUNCILMAN KAYE	Voted	AYE
COUNCILWOMAN MORRISON	Voted	AYE

Contract with the Village of Millerton was signed by Supervisor Kennan.

Approval of Minutes of September 9, 2021

Motion was offered by Councilwoman Morrison, seconded by Councilman Fedele

AYE- 4 (Kennan, Fedele, Kaye, Morrison)
NAY- 0

Discussion of Revisions to the Employee Manual. Plans by Supervisor Kennan to update the manual include stylistic and grammar upgrades as well as changes to Longevity Bonuses, Highway Call-in Pay and Overtime, and Increase in the Town's Contribution to the Medical Coverage Plan. Councilman Kaye expressed concern that bonus payments not just for Town hall employees but also for Superintendents and both full and part time workers. He also hopes for a differential between new employees and those with a longer length of time at the job. Kennan reiterated the 2 to 6 month probationary period that is in place. Kaye would like a step up in salary to be included in the manual. Kennan will send the language from the manual to all the council persons for review.

Move into Executive Session:

SUPERVISOR KENNAN	Voted	AYE
COUNCILMAN FEDELE	Voted	AYE
COUNCILMAN KAYE	Voted	AYE
COUNCILWOMAN MORRISON	Voted	AYE

Adjournment: A Motion was offered by Councilwoman Morrison, seconded by Councilman Fedele.

Ayes- 4 (Kennan, Fedele, Kaye, Morrison)
Nays- 0

All in favor of Adjournment

Respectfully submitted by
/s/: Elizabeth Strauss, Town Clerk

Approved: 12/10/2021