

**TOWN OF NORTH EAST  
TOWN BOARD  
Organizational Meeting for the year 2022**

Monday January 3, 2022, 5:00 PM

**North East Millerton Library**  
*WITH ZOOM ACCESS PROVIDED BY SUPERVISOR*

**Call to Order** at 5:00PM

**Pledge of Allegiance to the Flag**

**Roll Call**

SUPERVISOR KENNAN	HERE
COUNCILMAN COOPER	HERE (ZOOM)
COUNCILMAN FEDELE	HERE
COUNCILMAN MIDWOOD	HERE
COUNCILWOMAN MORRISON	HERE

**Brief Supervisor Welcome**

**Appointment of Deputy Supervisor:** Supervisor Kennan appoints Councilwoman Lana Morrison. Councilman Fedele makes a motion to accept the appointment and Councilman Midwood seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Designate meeting times and place:** Business meetings will take place the second Thursday of the month at 7pm at the Town Hall. Councilwoman Morrison makes a motion to accept the time and place. Councilman Midwood seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Designation of Official depositories and official newspapers:** The Salisbury Bank and Trust, the Millerton News, with alternate Poughkeepsie Journal. Councilman Fedele makes a motion to accept the designation and Councilwoman Morrison seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Appointment of legal counsel:** Attorney for the Town is Warren Replansky and the board authorizes the supervisor to secure services. Councilman Fedele makes a motion to accept the appointment and Councilman Midwood seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Authorization of the Supervisor to secure engineering services.** Councilwoman Morrison makes a motion to accept the authorization and Councilman Fedele seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Appointment of accounting services, service provider and authorization of Supervisor to secure services:** Michael Torchia of Sickler, Torchia, Allen & Churchill. Councilman Midwood makes a motion to accept the appointment and Councilwoman Morrison seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

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**Resolution #012022**

**Resolution to authorize Supervisor to appoint a Bookkeeper.**

Supervisor Kennan appoints Lorna Sherman. Councilman Fedele makes a motion to accept the appointment and Councilman Midwood seconds the motion.

A vote is taken:

SUPERVISOR KENNAN	Aye
COUNCILMAN COOPER	Aye (ZOOM)
COUNCILMAN FEDELE	Aye
COUNCILMAN MIDWOOD	Aye
COUNCILWOMAN MORRISON	Aye

**Resolution #022022**

**Resolution to authorize Supervisor to appoint a Budget Officer.**

Supervisor Kennan appoints Lorna Sherman. Councilwoman Morrison makes a motion to accept the appointment and Councilman Fedele seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Appointment of Assessor's Aide:** Donna Morrison. **Appointment of Real Property Data Lister:** John Lloyd. **Appointment of Secretary to Planning Board:** Debra Phillips for meetings and Lorna Sherman for office. **Appointment of Secretary to Building Department:** Patricia Millius. **Appointment of Secretary to the Zoning Board of Appeals:** Judith Carlson. **Appointment of Clerk to the Justices:** Virginia Wheatley. Councilman Midwood makes a motion to accept the appointments and Councilwoman Morrison seconds the motion.

A vote is taken:

SUPERVISOR KENNAN	Aye
COUNCILMAN COOPER	Aye (ZOOM)
COUNCILMAN FEDELE	Aye
COUNCILMAN MIDWOOD	Aye
COUNCILWOMAN MORRISON	Aye

**Appointment of Building Inspector/Code Enforcement Officer.** For administrative and zoning matters: Kenneth McLaughlin. For building/fire inspections and field work: Michael Segelken. Councilman Fedele makes a motion to accept the appointments and Councilwoman Morrison seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Appointment of Deputy Town Clerks made by the Town Clerk:** Deputy Town Clerk for office assistance: Marcella Wheatley. Deputy Town Clerk for tax collection: Christopher Virtuoso. Councilman Fedele makes a motion to accept the appointments and Councilman Midwood seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

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**Appointment of Registrar of Vital Statistics:** Elizabeth “Tilly” Strauss. And Registrar's appointment of Deputy Registrar: Marcella Wheatley. Councilwoman Morrison makes a motion to accept the appointments and Councilman Fedele seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Resolution #032022**

**Resolution designating the Town Clerk as the Records Management Officer  
and to adopt the Records Retention & Disposition Schedule for  
New York Local Government Records LGS-1.**

Councilman Midwood makes a motion to accept the designation/ adoption and Councilwoman Morrison seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Appointment of Scan Clerk:** Christopher Virtuoso. Councilman Midwood makes a motion to accept the appointment and Councilwoman Morrison seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Zoning Board Appointments:** Appointment of Edith Greenwood for a term ending Dec. 31, 2026. Julie Schroeder as chairman and Edith Greenwood as Vice Chairman. Councilman Fedele makes a motion to accept the appointment and Councilman Midwood seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Planning Board Appointments:** William Kish for a term ending December 31, 2028  
Appointment of Dale Culver as Chairman. Councilman Fedele makes a motion to accept the appointment and Councilman Midwood seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Ethics Committee Appointments:** Lance Middlebrook for a term ending December 31, 2026. Councilwoman Morrison makes a motion to accept the appointment and Councilman Midwood seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Appointment of Highway Superintendent:** Robert Stevens for a term ending 12/31/2023. Councilman Fedele makes a motion to accept the appointment and Councilwoman Morrison seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Appointment of Highway HMEO Foreman:** Shawn Morrison. **Appointment of Highway HMEO Assistant Foreman:** Joshua Schultz. Councilwoman Morrison makes a motion to accept the appointment and Councilman Fedele seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

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**Appointment of Dog Control Officer and Appointment of Historian:** Richard Prentice for the Dog Control Officer and Ed Downey as Historian. Councilman Fedele makes a motion to accept the appointment and Councilwoman Morrison seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Zoning Review Committee Appointments:** Julie Schroeder for a term ending 6/11/2024 and Edward Downey for a term ending 6/11/2024. Councilwoman Morrison makes a motion to accept the appointment and Councilman Midwood seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Appointment of 2022 Town Board Members to Committees**

Emergency Services	John Midwood & Griffin Cooper
Police Services	Ralph Fedele & Lana Morrison
Highway	Chris Kennan & John Midwood
Recreation	Griffin Cooper & Lana Morrison
Personnel	Ralph Fedele & Lana Morrison
Buildings, Grounds & Facilities	Griffin Cooper & John Midwood
Budget	Chris Kennan & Lana Morrison
Cemetery	Ralph Fedele & John Midwood
Zoning Review Committee	Chris Kennan & Lana Morrison
Hazard Mitigation	Chris Kennan, Ralph Fedele, Bob Stevens & Ken McLaughlin
Wastewater District Committee	Lana Morrison & Chris Kennan

Councilwoman Morrison makes a motion to accept the Committee Appointments and Councilman Fedele seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Resolution #042022**

**Resolution to fix the salaries of all elected and appointed officers, and establish the wage rates for all other personnel, as per Adopted 2022 Budget.** Councilman Midwood makes a motion to accept the resolution and Councilman Fedele seconds the motion.

A vote is taken:

SUPERVISOR KENNAN	Aye
COUNCILMAN COOPER	Aye (ZOOM)
COUNCILMAN FEDELE	Aye
COUNCILMAN MIDWOOD	Aye
COUNCILWOMAN MORRISON	Aye

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**Authorize the Town Clerk to open competitive bids on public works or purchase contracts as required to be advertised.** Councilwoman Morrison makes a motion to accept the appointment and Councilman Fedele seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Establish mileage rates for Code Enforcement Officers, Dog Control Officer, Assessor and Real Property Data Lister for town business within the town, and for all officers or employees for town business outside the town.** The IRS Standard rate for 2022 is \$0.585/mile

**Appointment of Emergency Interim Successors by Supervisor.** 1. Lana Morrison, 2. John Midwood, 3. Ralph Fedele

**Resolution #052022**

**Resolution for appointed and elected officials to attend the  
NYS Association of Towns Annual Meeting, February 20-23, 2022.**  
Councilman Midwood makes a motion to accept the resolution and Councilwoman Morrison seconds the motion.

A vote is taken:

SUPERVISOR KENNAN	Aye
COUNCILMAN COOPER	Aye (ZOOM)
COUNCILMAN FEDELE	Aye
COUNCILMAN MIDWOOD	Aye
COUNCILWOMAN MORRISON	Aye

**Designation of Delegate to Annual Meeting of the NYS Association of Towns.** Supervisor Chris Kennan to be the Delegate. Councilwoman Morrison makes a motion to accept the appointment and Councilman Fedele seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Adoption of The North East Town Board Meetings: Rules of Procedure for 2022 as amended.** Councilman Fedele makes a motion to accept the adoption and Councilwoman Morrison seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

**Adjournment at 6:25.** Councilman Midwood makes a motion to adjourn and Councilman Fedele seconds the motion.

AYES- 5 (Kennan, Cooper, Fedele, Midwood, Morrison)  
NAYS-0

Respectfully submitted,

Elizabeth Strauss  
Town Clerk

Approved: 1/13/2022

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