



**TOWN OF NORTH EAST
OFFICE OF THE TOWN CLERK**
19 N. Maple Avenue, P.O. Box 516
Millerton, NY 12546
518-789-3300, extension 603

APPLICATION FOR ONE-DAY MARRIAGE OFFICIANT LICENSE

Applicant Name _____ Telephone # _____

Mailing Address _____ Email _____

_____ Date of Birth _____
Proof of Identity presented _____

Persons to be married (as appears on the marriage license)

Name _____ Name _____

Address _____ Address _____

_____ Date of Birth _____ Date of Birth _____

I duly swear/affirm that the information provided above is true and accurate.

Date _____
_____ Applicant

Subscribed & sworn to/affirmed before me
_____ Town Clerk/Deputy Town Clerk

License granted this ___ day of _____, 20___
_____ Town Clerk/Deputy Town Clerk

Note: This license is valid only for the parties to be married as described above and shall expire after the marriage ceremony or the expiration of the marriage license, whichever occurs first.



Responsibilities of the Officiant performing the Ceremony

The New York State Department of Health (NYSDOH) does not have the authority to advise you whether or not an individual or organization qualifies to perform a marriage in New York State. This is a requirement of Article 3, Section 11 of New York State Domestic Relations Law and not under the jurisdiction of the Department of Health. If you have questions, you may wish to consult an attorney familiar with New York State Domestic Relations Law and marriage case law.

After the service or ceremony, it is time for official recordkeeping. It is the officiant's responsibility to ensure that the officiant and witness portions of the license are properly completed and accurate. It is the couples responsibility to present their marriage license to the officiant and the witnesses. The officiant's job is to look over the license, confirm that the information is accurate, and complete the officiant's section. Once completed, the officiant must return the original license to the town or city clerk where the license was purchased (usually by mail). In New York, completed marriage licenses must be returned within five days of the ceremony. Once the town or city where the license was purchased takes delivery of an accurate and finalized marriage license, a copy of the marriage license is delivered to the NYSDOH to be recorded and filed.

For information about getting married in New York State, please visit our web page at [Getting married in New York State](#).

For specific requirements of the town or city Clerk's Office where you intend to purchase your license, we recommend that you contact the office before arriving to purchase your marriage license. You can find links to municipality web sites by visiting www.ny.gov > [Counties](#), and selecting the county and then the municipality you wish to visit.