

**Town of North East**  
**Town Board**  
**Town Hall, 19 N Maple Ave**  
**Millerton, NY**  
**Organizational Meeting for the Year 2024**  
**Tuesday, January 2, 2024, 5PM**

**Call to Order**

<b>SUPERVISOR KENNAN</b>	<b>HERE</b>
<b>COUNCILWOMAN MORRISON</b>	<b>HERE</b>
<b>COUNCILMAN FEDELE</b>	<b>HERE</b>
<b>COUNCILWOMAN WINKLER</b>	<b>HERE</b>

**Acceptance of Agenda**

Motion to accept the Agenda was made by Councilman Fedele and seconded by Councilwoman Morrison.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

**Supervisor's Welcome**

Looking forward to a productive year. Grateful for the atmosphere in the Town Hall of congeniality and productivity. Wishes good will to all.

**Appointment of Lana Morrison as Deputy Supervisor by the Supervisor**

Motion to accept the Appointment was made by Councilwoman Winkler and seconded by Councilman Fedele.

AYES- 3 (Kennan, Fedele, Winkler)

NAYS- 0

ABSTAIN- 1 (Morrison)

**1. Adopt the official meeting schedule** with a monthly business meeting the Second Thursday of the month at 7PM at the Town Hall

**2. Designation of official depositories in NBT Bank**

**3. Designation of official newspapers as The Millerton News and (an alternate) Poughkeepsie Journal**

**4. Appointment of Warren Replansky as Attorney for the Town**

**5. Authorize the Supervisor to secure legal services**

**6. Authorize the Supervisor to secure engineering services**

**7. Appointment of RBT CPA (formerly Sickler, Allen & Churchill) as accounting services provider**

**8. Authorize Supervisor to secure accounting services.**

Motion to accept the above eight (8) items was made by Councilwoman Morrison and seconded by Councilman Fedele. Votes Taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

**RESOLUTION #012024**

**Resolution to authorize the Supervisor to appoint a Bookkeeper and Budget Officer**

Lorna Sherman is the Appointment for both positions made by the Supervisor.

Motion to accept the Appointment was made by Councilwoman Winkler and seconded by Councilman Fedele. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

**9. Appointment of Assessor's Aide, Donna Morrison**

**10. Appointment of Real Property Data Lister, John Lloyd**

**11. Appointments of Secretary to Planning Board is Debra Phillips for meetings and Lorna Sherman for the Office**

**12. Appointment of Elizabeth Ann Deneen as Secretary to Building Department**

**13. Appointment of Judith Carlson as Secretary to the Zoning Board of Appeals**

**14. Appointment of Matthew Kreta as Clerk to the Justices**

**15. Appointment of Kenneth McLaughlin as Building Inspector/Code Enforcement for administrative and zoning matters**

**16. Appointment of Mike Segelkin as Deputy Building Inspector/CEO for building/fire inspections and field work**

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Motion to accept the Appointments listed above (9-16) was made by Councilwoman Morrison and seconded by Councilwoman Winkler. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)  
NAYS- 0

**17. Town Clerk, Elizabeth Strauss makes an Appointment of Marcella Wheatley as Deputy Town Clerk**

**18. Appointment of Elizabeth Strauss as Registrar of Vital Statistics**

**19. Registrar's appointment of Marcella Wheatley as Deputy Registrar**

Motion to accept the Appointments listed above was made by Councilman Fedele and seconded by Councilwoman Winkler. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)  
NAYS- 0

**RESOLUTION # 022024**

**Resolution designating the Town Clerk as the Records Management Officer  
and adopting the Records Retention and Disposition Schedule for  
New York Local Government Records LGS-1**

Motion to designate a RMO and adopt the LGS-1 Schedule was made by Councilwoman Morrison and seconded by Councilman Fedele. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)  
NAYS- 0

**Appointment of Scan Clerks: Christopher Virtuoso and Judith Carlson**

Motion to accept the Appointments was made by Councilwoman Winkler and seconded by Councilwoman Morrison. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)  
NAYS- 0

**Appointment of Julie Schroeder for a Zoning Board of Appeals term ending Dec. 31, 2028**

Motion to accept the Appointment was made by Councilwoman Winkler and seconded by Councilman Fedele. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)  
NAYS- 0

**Appointment of Julie Schroeder as Chair and Edie Greenwood as Vice Chair of the Zoning Board of Appeals**

Motion to accept the Appointments was made by Councilwoman Winkler and seconded by Councilwoman Morrison. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)  
NAYS- 0

**Planning Board Appointments**

**Appointment of William McGhee for a term ending December 31, 2030 and  
appointment of Dale Culver as Chair of the Planning Board**

Motion to accept the Appointments was made by Councilman Fedele and seconded by Councilwoman Morrison. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)  
NAYS- 0

**Ethics Committee Appointments**

**Appointment of David Shufelt for a term ending December 31, 2028**

Motion to accept the Appointment was made by Councilwoman Winkler and seconded by Councilwoman Morrison. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)  
NAYS- 0

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**20. Appointment of Robert Stevens for Highway Superintendent for a term ending December 31, 2025**

**21. Appointment of Shawn Morrison as Highway HMEO Foreman**

**22. Appointment of Joshua Schultz as Highway HMEO Assistant Foreman**

**23. Appointment of Rich Prentice as Dog Control Officer**

Motion to accept the above Appointments was made by Councilman Fedele and seconded by Councilwoman Winkler. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

**Appointment of Ed Downey as Town Historian**

Motion to accept the Appointment was made by Councilman Fedele and seconded by Councilwoman Morrison. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

**Appointment of Town Board Members to Committees will be made at the upcoming regular Town Board 1/11/2024 meeting**

**RESOLUTION #032024**

**Resolution to fix the salaries of all elected and appointed officers,  
and establish the wage rates for all other personnel.**

Motion to accept the Resolution was made by Councilwoman Morrison and seconded by Councilman Fedele. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

**Authorize the Town Clerk to open competitive bids on public works or  
purchase contracts as required to be advertised.**

Motion to accept the Authorization was made by Councilwoman Winkler and seconded by Councilwoman Morrison. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

**24. Establish mileage rates for Code Enforcement Officers, Dog Control Officer,  
Assessor and Real Property Data Lister for town business within the town, and for  
all officers or employees for town business outside the town.**

**25. Appointment of Lana Morrison and then Ralph Fedele as Emergency Interim  
Successors by Supervisor.**

**26. Authorization for appointed and elected officials to attend the NYS  
Association of Towns Annual Meeting, February 18-21, 2024.**

Motion to establish the mileage rate, appointment emergency interim successors and authorize the Appointed and elected officials to attend the NYS Association of Towns Annual Meeting was made by Councilwoman Morrison and seconded by Councilwoman Winkler. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

**RESOLUTION #052024**

**Designation of Supervisor Kennan as Delegate to Annual Meeting of the NYS  
Association of Towns and the Adoption of The North East Town Board Meetings:  
Rules of Procedure for 2024.**

Motion to accept the resolution to designate the Supervisor as delegate and adopt the Town Board Meetings Rules of Procedure was made by Councilwoman Winkler and seconded by Councilman Fedele. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

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**Supervisor Comments:**

Thanks to Legislator Chris Drago for coming to the meeting and looking forward to working more closely with the County this year.

**Adjournment of the meeting**

Motion to adjourn was made by Councilwoman Morrison and seconded by Councilman Fedele. Votes taken.

AYES- 4 (Kennan, Morrison, Fedele, Winkler)

NAYS- 0

**Meeting was adjourned at: 5:35 PM**

Submitted by

/s/: Elizabeth Strauss, Town Clerk

Approved: February 8, 2024