

Town of North East
Town Board Special Meeting
The Town Hall
19 N Maple Avenue, Millerton, NY
Thursday, February 29 5:00PM

Pledge of Allegiance

Roll Call

Supervisor Kennan	HERE
Councilwoman Morrison	HERE
Councilman Fedele	HERE
Councilwoman Winkler	HERE
Councilman Mayville	Absent

Agenda: The purpose of the meeting is to provide an opportunity for the Board to reflect on and discuss recent training for Town officials offered by the Association of Towns.

Supervisor comments- Introduction of Agenda and brief review of The Planning Board Public hearing from day before.

EMD Signs: There are now two interior illuminated signs with electronic messaging displays in Town. They are not currently permitted under our zoning code. If they were to be permitted, we would be able to regulate them, including their brightness and pace of messages. This is an issue that needs to be addressed.

Procurement Policy: The Board members recently attended AOT training sessions and it was recommended to review policies from time to time. The last updated Procurement policy from 2012 was handed to the members. Important to compare State and Town policies.

Ethics Policy: Board members were sent a link to the Town of Red Hook's website to review their Ethics law and policy. An Ethics meeting will be scheduled for May 1st to present and update our Town Ethics Code.

Investment Policy: We are required to have this policy. We will look to update our existing policy with consultation between the Town Attorney and Michael Torchia, of RBT CPAs, LLC.

Planning Board powers delegated by the Town Board: There is interest in reviewing the powers given to the Planning Board. Minutes and Resolutions will be utilized in this endeavor. In addition, term expiration dates will be posted on the website.

Wastewater Project Update: This is the time to apply for grants. Money is needed. Can we share a grant writer with the Village?

New Town Hall: LAN Associates Engineering, Planning, Architecture, Surveying LLP did an electric/HVAC report. Larry Wentz, a Town resident and architect with Mancini Duffy Architects could prepare Bid documents following Jeanne Vanecko's overall design, and incorporating LAN's feasibility study. We have had a good experience working with Black Electric, our electrical contractors for the Highway Garage, and we should make sure they are notified of the RFP on new Town Hall when it is released.

Grant writer: Discussed opportunity to seek firms for the wastewater project.

Multi-year Budget: 2025 could be the first year the Town does not have a major construction project underway. We have to deal with negotiating a new Emergency Medical Services contract. On March 7th the Supervisor will appeal to the Dutchess County Legislature along with the Dutchess County Supervisors and Mayors Association for support in this area.

Other items: Councilwoman Winkler shared her notes from her AOT Training

Adjournment: 6:15Pm

/s/: Elizabeth Strauss, Town Clerk

DRAFT: 3/13/24 APPROVED: 3/14/24