

## **NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN that the Town Board invites sealed bids for the furnishing of all materials and labor necessary for the renovation of the New Town Hall for the Town of North East, New York, located at 5603 Route 22 South, Millerton, NY. This Contract has been designated, as set forth in these contract documents, including drawings and specifications, prepared by Mancini Duffy, Architects (located at 520 Eighth Avenue, New York, NY) and LAN Engineering (located at 252 Main Street, Suite 2, Goshen, NY).

All such sealed bids must be received by the Town Clerk of the Town of North East, 19 North Maple Ave., PO Box 516, Millerton, NY 12546 not later than 2:00 pm on May 16, 2024 at which time such bids will be publicly opened and read out loud.

Copies of the proposed contract documents, including plans and specifications, and the forms of bids for the contract, will be available for public inspection starting on Thursday April 18, 2024 at the office of the Town Clerk, Town of North East, 19 North Maple Ave., Millerton, NY 12546 (phone 518-789-3300 x 603), Monday to Thursday 9:00AM-12:30PM and 1:00PM- 3:00PM, and Friday 9:00AM-12:30PM.

A non-mandatory pre-bid meeting will be held on site at 5603 Route 22, Millerton NY, at 2:00pm on Thursday, May 2, 2024. Bidders will have the opportunity to inform themselves of the conditions relating to the work of this project. Bidders are strongly encouraged to attend this pre-bid meeting.

Official bid documents are obtained from the Empire State Purchasing Group's Regional Bid Notification system at [www.bidnetdirect.com/new-york/county-of-dutchess](http://www.bidnetdirect.com/new-york/county-of-dutchess). Copies of documents obtained from any other source are not considered official copies. Any and all addenda pertaining to the bid will be posted at the same website as noted above. It is incumbent upon all bidders to view posted addenda prior to the bid close date. If a bidder is not registered, they may register at the website noted above. The bidder can call BidNet at 1-800-835-4603 with questions regarding registration

All bids shall be made and received upon the following conditions, which are more fully set forth in the bid documents:

1. Only such bids as are made and filed upon the forms available in the office of the Town of North East will be accepted.
2. Bids are to be enclosed in a sealed envelope marked "Town of North East Town Hall" along with the associated contract.
3. Each bid must be accompanied by a certified check in the sum of five percent (5%) of the amount bid, payable to the order of the Town of North East, or by a bond with sufficient sureties, to be approved by the Town Board of the Town of North East, in such amount,

conditioned that if the bid is accepted, the bidder will enter into a contract for the same and will provide acceptable security, in the form of cash, certified check or performance bonds, or letters of credit, as set forth in the contract documents, for the faithful performance of the contract, within 15 days from the acceptance of the bid.

4. Pursuant to the provisions of GML 105, no bids may be withdrawn unless no contract is awarded for more than 45 days after the opening thereof. Upon such proper withdrawal of bid, the deposit shall be forthwith returned. After award of the contract, all bid deposits or other bid bonds except that of the successful bidder will be returned.
5. Upon acceptance of the bid, if the successful bidder fails to enter into a contract pursuant to the requirements of said Town Board or fails to give further security prescribed in this notice within the time noted herein, then the check deposited as aforesaid, and the moneys standing to the credit of the same shall be forfeited to the Board as liquidated damages and not as a penalty and the Town Board shall collect the same or enforce the payment of the bond for the benefit of the Town Board.
6. All bids shall contain the non-collusion certificate in a form meeting the requirements of GML 103-d.

The Town of North East reserves the right, in its discretion, to waive technical noncompliance or irregularities that are not material or substantial, and to reject all bids and to rebid the project.

By order of the Town Board  
of Town of North East, NY

Dated: April 16, 2024

Elizabeth Strauss, Town  
Clerk  
Town of North East, NY