

JUSTICE COURT TOWN OF NORTH EAST
STATE OF NEW YORK, COUNTY OF DUTCHESS
518-789-3080

Index number:

Defendants name and mailing address:

PLEASE TAKE NOTICE that _____ asks that judgment be entered against you by this Court for \$ _____, together with such interests, costs, or disbursements as are permitted to be recovered by law.

PLEASE TAKE FURTHER NOTICE that the Court has set the _____ day of _____, 20__ for a hearing on this claim. The hearing will take place at 7:00 p.m. at the Town Court located in the Town Hall Building, 19 North Maple Avenue, Millerton, New York 12546.

To defend against a claim being made, you must appear in person or by Attorney. (A corporation must appear by an Attorney or an authorized corporate officer or director. IF YOU DO NOT APPEAR, JUDGMENT WILL BE ENTERED AGAINST YOU EVEN THOUGH YOU MAY HAVE A VALID DEFENSE TO THE CLAIM. If your defense is supported by witnesses, books, records or other documents, you must produce them at the Hearing. In the event that the witnesses, books, records or other documents are not under your control or possession, the Court, if requested, will issue such subpoenas as may be necessary without fee.

If you wish to assert a counterclaim against the Claimant, you must do so by filing with the Court a signed statement of such counterclaim within five (5) days of receiving this Notice. The fee for filing is \$3.44, which includes the cost of mailing to the claimant, due at the time of filing the counterclaim. If the counterclaim is not made within the five days, you may still assert the claim up to the date of the hearing but the Claimant may request an adjournment to prepare such defense as he/she may have to the counterclaim.

If you acknowledge the validity of the claim being made against you, but desire to avoid the entry of judgment, you must appear personally at the hearing to explain why judgment should not be entered.

Dated: _____, Millerton, New York

Court Clerk / Justice

