

Town of North East
Town Board Workshop Meeting
Millerton, New York
June 3, 2026, at 5:30 P.M.

Call to Order, Pledge of Allegiance

Roll Call

SUPERVISOR KENNAN	HERE
COUNCILMAN MAYVILLE	HERE
COUNCILWOMAN MORRISON	HERE
COUNCILWOMAN WINKLER	HERE
COUNCILWOMAN COLE	HERE

Acceptance of Agenda

The Supervisor requested an Executive session to discuss litigation for the Town. Councilwoman Winkler asked for time to give a Communication Committee report. Motion to approve the agenda with the additions was made by Councilman Mayville and seconded by Councilwoman Winkler. Votes taken.

AYES- 5 (Kennan, Mayville, Morrison, Winkler, Cole)
NAYS- 0

The Agenda was approved.

Supervisor’s Comments

An online article in the Millerton News states that the Supermarket Plaza will be re-open by Thanksgiving.
The Supervisors and Mayors Association met with the County District Attorney and District Sheriff regarding the Flock Safety cameras around the county. It was a lengthy and full discussion. The Association is gathering information.
A description for the Highway Superintendent position will be circulated at next week’s Board meeting for approval. Invites input.
This Saturday Dutchess County will be hosting a Hazardous Waste and Electronic Collection in Poughkeepsie. We have a lot of old electronics in the Town Hall. The hard drives have all been removed by PCA. Josh Schultz and the Supervisor will be driving a truck load of electronics from the Town Hall and the Highway Department.
The Highway 284 Agreement, a document filed every year as to major project plans of the Highway Department, will be on the agenda for the next Board meeting.

Discussion

Councilwoman Cole asked about posting the Highway Department jobs on Indeed, a job search engine. She has seen listings of Highway Department jobs from other municipalities listed. They require salary range and benefits detailed.
The Supervisor said he would research the job description carefully, follow all the legal requirements, and would like to have that position filled before the hiring of a Highway MEO.

NY Forward grant opportunities

Councilwoman Cole said she had participated in a couple of calls with the State and Katie Cariello regarding the NY Forward application. She feels it is a huge lift, and we are not in position to apply currently. Discussion followed about the Brownfield portion of the grant and some strategies of other municipalities (City of Poughkeepsie and Town of Copake) were discussed.
Councilwoman Cole added that the Pro-Housing grant should be revisited after the Town has more things in place.

Discussion and Approval of the Recreation Contract with the Village

RESOLUTION #392026
To Authorize the Supervisor to sign a Recreation Contract with the Village of Millerton

Councilwoman Winkler made the motion, and Councilperson Mayville seconded it.

Roll Call:

SUPERVISOR KENNAN	Aye
COUNCILMAN MAYVILLE	Aye
COUNCILWOMAN MORRISON	Aye
COUNCILWOMAN WINKLER	Aye
COUNCILPERSON COLE	Aye

The Resolution passed with a vote of 5-0 on June 3, 2026.

Approval of changes made to the Employee Handbook

The Personnel Committee has proposed changes to the Employee Handbook. Board members were given documents and discussion followed. The changes tighten the legal language, update the longevity payment award system, insurance contribution percentages and compensatory time requirements. Election Day as a paid holiday is removed and replaced with a floating holiday. Performance evaluations are to be required in each department annually by September 1. Under the “Separation of Employment” paragraph, in the first sentence, the phrase “or terminated” should be added after “is laid off.”

The Handbook is always a work in progress. With the Board approval the changes will be sent to our HR Consultants who will put it into proper language. Once that is done, the Board will get to approve the language.

**RESOLUTIONS #402026
APPROVAL OF CHANGES MADE TO THE EMPLOYEE HANDBOOK**

RESOLVED, to make changes to the Town Employee Handbook.

This motion was offered by Town Councilwoman Winkler and was seconded by Town Councilwoman Cole. Roll call.

SUPERVISOR KENNAN	Voted Aye
COUNCILWOMAN COLE	Voted Aye
COUNCILMAN MAYVILLE	Voted Aye
COUNCILWOMAN MORRISON	Voted Aye
COUNCILWOMAN WINKLER	Voted Aye

The Resolution was carried by a 5-0 vote of the Town Board members on June 3, 2026.

Discussion of Town Hall re-design

We continue to explore the possibility with surrounding Towns about sharing a Courtroom.

The Supervisor feels we need to be prepared to make those changes. Councilwoman Winkler will set up a zoom between the building committee and the Engineers.

Zoning Review 2.0 next steps

Our Greenway Grant application was not successful.

The Supervisor has been interviewing people for the new ZRC and plans to move forward this month. A conceptual discussion followed as to whether to break off the remaining sections into smaller bits, such as the Land Conservation districts, to make the work easier to digest and more efficient. Councilwoman Winkler said she thought that the Residential districts should be the next priority.

Report from the Communications Committee

Councilwoman Winkler shared a draft document of a proposed letter to be sent to the property owners of parcels in Boulevard East, West and Irondale Districts. It covers new zoning information and directs the owners where to go to find out more. They hope it to be proactive and counteract misinterpretations and lack of knowledge. Discussion followed regarding possible inclusion of wastewater updates

Executive Session

Motion to go into Executive session to discuss litigation against the Town was made by Councilman Mayville and seconded Councilwoman Morrison. Votes taken.

AYES- 5 (Kennan, Mayville, Morrison, Winkler, Cole)
NAYS- 0

The Board entered Executive Session at 6:10pm.

Motion to exit Executive was made by Councilwoman Morrison and seconded Councilman Mayville. Votes taken.

AYES- 5 (Kennan, Mayville, Morrison, Winkler, Cole)
NAYS- 0

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The Board exited Executive Session at 6:50pm

Adjournment

Motion to adjourn was made by Councilman Mayville and seconded Councilwoman Morrison.
Votes taken.

AYES- 5 (Kennan, Mayville, Morrison, Winkler, Cole)

NAYS- 0

The Board adjourned at 6:51pm.

Respectfully submitted,

/s/: Elizabeth Strauss, Town Clerk

DRAFT: 6-4-2026

APPROVED: 7-9-2026